

NON-REGULAR RETIREMENT PLANNING **CHECKLIST**

**Receipt of Notification of Eligibility (NOE) for Non-regular
retired pay/15- or 20-year letter – 90 days after receipt of
NOE/15- or 20-year letter**

(NOE): Month _____ Year _____

(90 days after NOE): Month _____ Year _____

- Make Reserve Component Survivor Benefit Plan (RCSBP) election – complete the DD Form 2656-5
- If applicable, submit a Personal Action Request (PAR) in IPPS-A to request transfer to the Retired Reserve or Discharge
- Request a copy of medical records
- Update will and power of attorney