

**LOCATION OF DOCUMENTS**

Will: \_\_\_\_\_

DD214: \_\_\_\_\_

Current retired pay statement: \_\_\_\_\_

Marriage certificate(s): \_\_\_\_\_

Divorce decree(s)/property settlements(s):  
\_\_\_\_\_

Death certificate(s): \_\_\_\_\_

Birth certificates/adoption papers:  
\_\_\_\_\_

Retirement Orders or 20-year Letter: \_\_\_\_\_

Safe deposit box: \_\_\_\_\_

Tax returns: \_\_\_\_\_

Social Security Cards: \_\_\_\_\_

Investment papers (CDs, Mutual Funds, IRA, etc.):  
\_\_\_\_\_

Burial plot information: \_\_\_\_\_

Medical and dental records: \_\_\_\_\_

Real estate deeds: \_\_\_\_\_

**PHONE NUMBERS/WEBSITES**

**Casualty Assistance Office** (call upon the death of the Retired Soldier): 1-800-626-3317; overseas, call collect (502) 613-3317  
<https://www.hrc.army.mil/TAGD/Reporting%20A%20Death>

**Retirement Services Office:** Listed in every copy of *Army Echoes* or at <https://soldierforlife.army.mil/retirement/rso>

**DFAS Retired/Annuitant Pay:** 1-800-321-1080  
<http://www.dfas.mil/retiredmilitary.html>

**VA:** 1-800-827-1000 <http://www.va.gov>

**Social Security:** 1-800-772-1213 <http://www.ssa.gov>

**Update ID cards:** 1-800-538-9552; [www.dmdc.osd.mil/rsl](http://www.dmdc.osd.mil/rsl)

For more information on retirement topics, visit the Army Retirement Services website at <http://soldierforlife.army.mil/retirement>.

This pamphlet was prepared by the Army Retirement Services Office and may be reprinted by Army Retirement Services Officers. It is also posted at <https://soldierforlife.army.mil/retirement/postretirement>.



# RETIRED SOLDIER CASUALTY ASSISTANCE CHECKLIST



*If you died tomorrow, would your family know what to do? You can help your family today by filling out this trifold and making sure your family knows where to find it.*

# RETIRED SOLDIER CASUALTY ASSISTANCE CHECKLIST

## RETIRED SOLDIER INFORMATION

Name: \_\_\_\_\_

Social Security number: \_\_\_\_\_

Date/place of birth: \_\_\_\_\_

Date of retirement: \_\_\_\_\_

Retired rank: \_\_\_\_\_

## SURVIVOR BENEFIT PLAN

Enrolled in **SBP** **RCSBP** (Circle one)

Election Category: \_\_\_\_\_

Did you disenroll? **YES** **NO**

VA CLAIM #: \_\_\_\_\_

Eligible to draw VA disability compensation: **YES** **NO**

Receiving Social Security? **YES** **NO**

Organ donor: **YES** **NO**

## SPOUSE INFORMATION

Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Social Security number: \_\_\_\_\_

Date of marriage: \_\_\_\_\_

Place (City, County, State): \_\_\_\_\_

## CHILDREN INFORMATION

Name/Date of birth: \_\_\_\_\_

Name/Date of birth: \_\_\_\_\_

Name/Date of birth: \_\_\_\_\_

Name/Date of birth: \_\_\_\_\_

Name/Date of birth: \_\_\_\_\_

Incapable of self-support? NO YES Which \_\_\_\_\_

## LIFE INSURANCE POLICIES

Policy #: \_\_\_\_\_

Company: \_\_\_\_\_

Amount: \_\_\_\_\_

Beneficiary: \_\_\_\_\_

Agent phone/email: \_\_\_\_\_

Policy #: \_\_\_\_\_

Company: \_\_\_\_\_

Amount: \_\_\_\_\_

Beneficiary: \_\_\_\_\_

Agent phone/email: \_\_\_\_\_

## INVESTMENTS

Account #/Type: \_\_\_\_\_

Issuer: \_\_\_\_\_

Account #/Type: \_\_\_\_\_

Issuer: \_\_\_\_\_

Account #/Type: \_\_\_\_\_

Issuer: \_\_\_\_\_

## BANK ACCOUNTS

Bank Name: \_\_\_\_\_

Phone/website: \_\_\_\_\_

Account #/Type: \_\_\_\_\_

Account #/Type: \_\_\_\_\_

Account #/Type: \_\_\_\_\_

## CREDITOR

Name/Account #: \_\_\_\_\_

Phone/email: \_\_\_\_\_

Name/Account #: \_\_\_\_\_

Phone/email: \_\_\_\_\_

## BURIAL INFORMATION

I would like to be: **Buried** **Cremated**

### **Who should be notified of your death:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Name of cemetery where you want to be buried or have your ashes inurned: \_\_\_\_\_

Do you want to be buried in your uniform? **YES** **NO**

Do you want a funeral? **YES** **NO**

If YES, where? \_\_\_\_\_

Do you have a preference of funeral home? **YES** **NO**

If YES, which one? \_\_\_\_\_

Do you want a military honor guard? **YES** **NO**

Help your family today by filling out this trifold and making sure your family knows where to find it.